

Hiawassee seeks Resumes for the position of Police Chief

The City of Hiawassee, Georgia is currently seeking the resumes of individuals interested in the position of Police Chief. This position is responsible for the operation of the Hiawassee Police Department. The position will be full time with standard benefits including retirement, health care coverage and holiday and vacation pay.

Interested individuals should forward their resume to Barbara Mathis, Mayor, Hiawassee City Hall, 50 River Street, Hiawassee Georgia 30546. The Mayor is the Hiring Authority for the City. After a review of Resumes received, individuals will be provided an Application to be completed and interviews scheduled as appropriate.

The Police Chief major duties include: Develops and implements overall department policies and standards of operations, programs, procedures, and regulations; Directs department operations and administration to ensure the protection of life and property; directs the implementation of plans, policies, and activities; Directs, schedules, and supervises the work of patrol personnel; assists officers with routine or complex policing situations when necessary; performs patrol shift duties as required; Establishes controls to ensure that department activities are implemented according to plans and operating procedures; Consults with the Mayor when interviewing, hiring, and evaluating Police Officers; Investigates complaints from the general public and determines when outside law enforcement agencies such as the Georgia Bureau of Investigations are needed to assist with investigations; Administers or approves disciplinary measures; Reviews arrest and incident reports for completeness and accuracy; schedules judicial action as warranted; Maintains Police Officers' training records; Develops specifications for purchase of equipment; Provides consultation, direction, and administrative advice in major criminal cases and internal investigations; communicates with other law enforcement officials as necessary; Testifies in court proceedings; and Performs other related duties as assigned.

Applicants must possess: Knowledge of relevant federal and state laws and regulations and local ordinances; Knowledge of the theories, principles, and practices of police administration; Knowledge of city ordinances and department policies and procedures; Knowledge of traffic control techniques and practices; Knowledge of management and supervisory principles and techniques; Knowledge of the criminal justice system and court procedures; Knowledge of the geography, population, and neighborhood characteristics of the city; Skill in planning, organizing, analyzing, decision making, and problem solving; Skill in gathering and preserving evidence; Skill in the use of firearms and other standard and specialized equipment; Skill in preparing and maintaining records; Skill in public and interpersonal relations; and Skill in oral and written communication.

Minimum Qualifications are: Ten years in Law Enforcement; Five years of related experience as a Police Chief or Second in Charge; a Valid Georgia Driver's License; must be in good standing with the Georgia Police Standards and Training Council; and must have the ability to pass a Mandatory Drug Test.